

New Jersey Department of Education
School Self-Assessment for Determining Grades
under the *Anti-Bullying Bill of Rights Act*
SUMMARY REPORT

District Name:

School Name:

0 = Does Not Meet the Requirements, 1 = Partially Meets the Requirements, 2 = Meets All Requirements, 3 = Exceeds All Requirements	Score (0-3)
Core Element #1: HIB Programs, Approaches or Other Initiatives (N.J.S.A. 18A:37-17a)	
Indicator	
A. The school annually <u>establishes</u> HIB programs, approaches and initiatives.	
B. The school annually <u>implements</u> and documents HIB programs, approaches or other initiatives.	
C. The school annually <u>assesses</u> HIB programs, approaches or other initiatives.	
D. The school's HIB programs, approaches or other initiatives are designed to create <u>school-wide conditions</u> to prevent and address HIB.	
E. The school safety team (SST) has <u>identified patterns</u> of HIB and <u>reviewed</u> school climate and school policies for the prevention of HIB.	
SUB-TOTAL (possible 15)	
Core Element #2: Training on the BOE- approved HIB Policy (N.J.S.A. 18A:37-17b and c)	
Indicator	
A. School employees, contracted service providers and volunteers are provided <i>training</i> on the HIB policy.	
B. The HIB policy training includes instruction on preventing HIB on the basis of <u>protected categories</u> enumerated in the ABR and <u>other distinguishing characteristics</u> that may incite incidents of discrimination or HIB.	
C. The HIB policy was <u>discussed</u> with students, in accordance with the district's process for these discussions.	
SUB-TOTAL (possible 9)	
Core Element #3: Other Staff Instruction and Training Programs (N.J.S.A. 18A:6-112, N.J.S.A. 18A:37-22d, N.J.S.A. 18A:37-26a)	
Indicator	
A. Each teaching staff member completed at least 2 hours of <u>instruction in suicide prevention that included information on HIB</u> , in each five-year professional development period.	
B. Each teaching staff member completed at least 2 hours of <u>instruction on HIB prevention</u> , in each five-year professional development period.	
C. The school anti-bullying specialist (ABS) was given <u>time during the usual school schedule</u> to participate in <u>in-service training</u> in preparation to act as the ABS.	
D. The members of the school safety team (SST) were provided with professional development in effective practices of successful school climate programs or approaches.	
E. School leaders have received information on the prevention of harassment, intimidation and bullying as part of their training on issues of school ethics, school law and school governance.	
SUB-TOTAL (possible 15)	
Core Element #4: Curriculum and Instruction on HIB and Related Information and Skills (N.J.S.A. 18A:37-29)	
Indicator	
A. The school <u>provided ongoing, age-appropriate instruction</u> on preventing HIB in accordance with the Core Curriculum Content Standards.	

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B. The school observed the “ <u>Week of Respect</u> ,” during the week beginning with the first Monday in October of each year, <u>recognizing the importance of character education</u> by providing age-appropriate instruction focusing on HIB prevention.	
SUB-TOTAL (possible 6)	
Core Element #5 : HIB Personnel (N.J.S.A. 18A:37-20a, N.J.S.A. 18A:37-20c, N.J.S.A. 18A:37-21a)	
Indicator/Measure	
A. The principal <u>appointed</u> a school anti-bullying specialist (ABS).	
B. The ABS <u>met</u> at least two times per school year with the district anti-bullying coordinator (ABC). Enter the total number of meetings ____.	
C. The school safety team (SST) <u>met</u> at least two times per school year. Enter the total number of all SST meetings: _____	
SUB-TOTAL (possible 9)	
Core Element #6: School-Level HIB Incident Reporting Procedure (N.J.S.A. 18A:37-15b(5), N.J.S.A. 18A: 37-15b(6)(a))	
Indicator	
A. The school <u>implemented</u> the district’s procedure for reporting HIB that includes all required elements.	
B. The school <u>implemented</u> the district’s procedure for reporting new information on a prior HIB report.	
SUB-TOTAL (possible 6)	
Core Element #7: HIB Investigation Procedure (N.J.S.A. 18A:37-15b(5) and (6)(a) and (b))	
Indicator	
The school <u>followed</u> the BOE-approved policy on HIB investigation procedures, which provides for:	
A. Notification to parents of alleged offenders and alleged victims in each reported HIB incident.	
B. Completion of the investigation within 10 school days of the written incident report.	
C. Preparation of a written report on the findings of each HIB investigation.	
D. Results of the investigation reported to the chief school administrator (CSA) within 2 school days of completion of the investigation.	
SUB-TOTAL (possible 12)	
Core Element #8 : HIB Reporting (N.J.S.A. 18A:17-46)	
Indicator	
A. The school has a <u>procedure</u> for <u>ensuring</u> that staff member reports (i.e., verbal and written) include the required information for all incidents of violence, vandalism and HIB.	
SUB-TOTAL (possible 3)	
TOTAL SCORE (possible 75)	